

Circular No. 21/09

To Chief Executive Officers
(As addressed)

Dear CEO

LOCAL GOVERNMENT PROCUREMENT TRAINING PROGRAM

On June 26, 2009, the Minister for Local Government launched the Local Government Procurement Training Program. This innovative program includes two training courses:

- **The Victorian Local Government Procurement Professional Program (PPP)**
This program is the first of its kind in Australia. It is an extensive, fully customised procurement professional development course for Victorian local government. Five courses will be held for engineering and general procurement professionals across Victoria beginning in late 2009. Upon successful completion of this 12 month course, participants will receive a Chartered Institute of Purchasing and Supply (CIPS) Level 4 Foundation Diploma in Purchasing and Supply - an internationally recognised qualification.
- **Towards Better Tendering (TBT)**
Towards Better Tendering (TBT) is an intensive one-day course for council staff with tendering responsibilities. TBT has been offered to all tiers of government and the private sector in Australia and New Zealand since 1999, and has now been tailored specifically for Victorian local government. Six courses will be offered from August 2009 across Victoria in the initial roll-out of this program.

The Local Government Procurement Training Program has been developed as part of the implementation of the Local Government Procurement Strategy, a key element of the Councils Reforming Business initiative.

The Strategy identified the opportunity to save Victorian councils up to \$350 million per year through improved procurement performance. One of the key issues identified by the strategy was a lack of training and professional development opportunities for procurement practitioners working in Victorian councils.

Victorian State Government funding of \$180,000 has been provided to develop and tailor these two courses specifically for Victorian Local Government and to subsidise the course costs for council staff in a variety of engineering and general procurement roles.

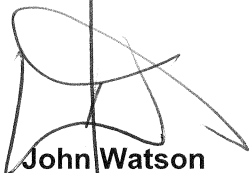
These two courses present a fantastic opportunity for the sector. By investing in procurement training, councils stand to enhance their long-term operational and financial performance through better procurement and tendering practices.

Local Government Victoria encourages all councils to participate in both courses.

Please find attached a brochure outlining the courses and providing registration details. Further information is also available at www.localgovernment.vic.gov.au/crb

If you have any queries, please contact Chris Newman or Angelo Saridis at Local Government Victoria on 9651 7280

Yours sincerely

A handwritten signature in black ink, appearing to read 'John Watson', written over a vertical line.

John Watson
Acting Executive Director
Local Government Victoria

317/2009