Institute of Public Works Engineering Australia, Queensland Division Inc

REGISTRATION FORM

2010 IPWEAQ State Conference
Bardon Conference Venue
390 Simpsons Road, Bardon, Brisbane
Brisbane 5th – 8th October 2010

PERSONAL DETAILS

Name of Delegate: .....Position/Title: .....Yes / No IPWEAQ Financial Member

Council/Organisation: .....

Mailing Address: .....

Phone No..... Fax No: ..... Email: .....

Preferred Name for Badge: .....

Please indicate any special dietary requirements: .....

❑ I am a Sponsor ❑ I am a Trade Exhibitor ❑ I am a Speaker ❑ I am a Delegate ❑ I am an Accompanying Person

Please tick this box should you not wish to be included on the Conference Delegate list which is given to all participants of this conference ❑
Please tick this box should you not wish to receive information from sponsors and exhibitors ❑
Please tick this box should you not wish to receive information from IPWEAQ ❑

ALL COSTS INCLUDE GST

A. REGISTRATION

	Early Bird Registration Member *(ending 31 July 2010)*	Early Bird Registration Non-Member *(ending 31 July 2010)*	Registration Member *(1 Aug – 14 Sep 2010)*	Registration Non-Member *(1 Aug – 14 Sep 2010)*	Late Registration Member *(15 Sep – 30 Sep 2010)*	Late Registration Non-Member *(15 Sep – 30 Sep 2010)*	**Total Cost (incl GST)**
Full Registration	$990	$1100	$1045	$1485	$1100	$1650	
Works Supervisor	$715	$715	$770	$770	$825	$825	
Under 35	$715	$715	$770	$770	$825	$825	
Councillor	$990		$1045		$1100		
Accompanying Person	$165	$220	$165	$220	$165	$220	
One Day – excl evening functions	$330	$360	$330	$360	$330	$360	

Select One Day registration attending Wednesday € Thursday € Friday €

A. Registration Fees SUB TOTAL	$

All registrations include: ✓Tuesday Welcome ✓Wednesday / Thursday / Friday day catering ✓Wednesday / Thursday Evening Functions ✓Friday Excellence Awards Dinner Not Included: XXXX Tour and Golf

B. DELEGATE SOCIAL FUNCTIONS AND ADDITIONAL TICKETS

*Please complete this section for **catering purposes,** to purchase **additional tickets for functions** and **non-inclusive events***

Delegates paying at A. above	For Catering Purposes – tick box		For Additional Tickets – tick box	No.	Cost (incl GST)	Total Cost for Additional Tickets
XXXX Classic Brewery Tour (Tue 5th Oct) (maximum tour size is 25 people) (not included in registration)	I wish to attend	[ ]	Tickets	[ ]	@ $33	
Welcome Party (Tue 5th Oct)	I wish to attend	[ ]	Additional Tickets	[ ]	@ $66	
Evening Function (Wed 6th Oct)	I wish to attend	[ ]	Additional Tickets	[ ]	@ $88	
Evening Function (Thu 7th Oct)	I wish to attend	[ ]	Additional Tickets	[ ]	@ $88	
Excellence Awards Gala Dinner (Fri 8th Oct)	I wish to attend	[ ]	Additional Tickets	[ ]	@ $110	
Golf (Saturday morning 9th Oct) (not included in registration)	I wish to attend	[ ]	Tickets	[ ]	@ $38.50	
B. Delegate Attendance and Additional Tickets SUB TOTAL						$

Name for Additional Tickets: _____

Any Dietary Requirements? _____

C. ACCOMPANYING PERSONS TOURS (some day tours are not included in registration fee)

Functions with a ✓ under Section A. are included in the Accompanying Persons Registration. If you are NOT registered in Section A. and want to attend the Social Functions, please tick boxes in Section B as part of registration.

Wednesday 6th Oct - Brisbane Botanical Gardens & Brisbane Planetarium [ ] I wish to attend *(lunch available at cost)* Cost *(if not registered):* $20.00 (incl GST)

Thursday 7th Oct – Lunch Cruise [ ] I wish to attend *(for catering purposes)* Cost *(if not registered):* $45.00 (incl GST)

Friday 8th Oct – Brisbane Lookout / City Shopping Spree [ ] I wish to attend *(morning tea available at cost)*

D. PAYMENT SUMMARY

	Sub Total	Total
A. Delegate Fees	**$**	
B. Additional Function Tickets	**$**	
C. Accompanying Persons Tours	**$**	
TOTAL REGISTRATION FEES		

PAYMENT METHODS

Cheques: Please make all cheques payable to IPWEAQ and mail with this completed form.

Direct Debit: Direct Debit BSB 084 123 Account No. 205038440 *(please enter organisation and delegate name in transaction detail & fax notification of payment with registration form to: (07) 3257 2392)*

Credit Card: Please fill out payment details below & fax to 07 3257 2392

Registrations will not be processed until full payment is received.

Please charge $_____ to my ❑ Mastercard ❑ Visa OR ❑ Direct Debit ❑ Cheque

Card No. _____/ _____/ _____/_____

Expiry Date _____ /_____

Cardholder Name: _____

Email address for credit card receipt: _____

Purchase Order no. _____

Cardholder Signature: _____

REGISTRATION ACKNOWLEDGEMENT & CANCELLATIONS

Receipt will be acknowledged via email. Please check the confirmation email and advise immediately of any changes by return email.

Cancellations of registrations will only be accepted in writing. Cancellations made prior to **1st September 2010** will receive a full refund.

No refunds will be made after this date. Substitute delegates will be accepted if notified prior to **25th September 2010** via email to cwarne@ipweaq.asn.au

Completed forms and payment to:

IPWEAQ
PO Box 2100, Fortitude Valley Qld 4006
Fax: (07) 3257 2392
(Please note: Registrations may be faxed ONLY if credit card or direct debit payment included)

PLEASE NOTE:

This document becomes a tax invoice for GST upon completion and payment. Please forward photocopy or fax, and keep original for your records.

IPWEAQ ABN 84 244 523 855

Have you: ✓ Completed Sections A for costs, B for catering and additional tickets, and C for Accompanying Persons?

Now: ✓ Complete the Credit Card section - then fax it off, or make a Direct Debit (don't forget to note your name and organisation) – fax it off, or organise a cheque – send by mail.