

1 Day Plant & Vehicle Management Workshop March 2011

Professional Development Program



MARCH 2011 DATES & LOCATIONS

Dates	Location	State
Mon 14 Mar	Casino RSM Club	NSW
Tue 15 Mar	Brisbane North Lakes Resort Golf Club	QLD
Wed 16 Mar	Rockhampton Travelodge Rockhampton	QLD
Thu 17 Mar	Sydney Holroyd Centre	NSW
Fri 18 Mar	Dubbo Dubbo RSL Club	NSW
Mon 28 Mar	Hobart Hobart Town Hall	TAS
Tue 29 Mar	Melbourne Manningham Function Centre	VIC
Wed 30 Mar	Adelaide City of Mitcham	SA
Thu 31 Mar	Perth Ascot Quays Apartments	WA

COST

Systems Plus Subscribing Organisation

\$ 290 (inc GST) per participant

Non Subscribing Organisation

\$ 350 (inc GST) per participant

REGISTRATION

To register for this workshop please select one of the following methods:

1. Online – Preferred method of registration

Register online, and pay using credit card or use purchase order, at:

www.ipwea.org.au/FleetMgtWorkshop

2. Fax Registration Form

Please **complete registration form** and fax to IPWEA on (02) 9283 5255 or email admin@ipwea.org.au

WHO SHOULD ATTEND

Plant & Fleet Managers, Fleet Officers, Works & Parks Supervisors, Workshop Supervisors, Works Engineers, Asset Managers, and Procurement Officers - anyone working with plant or fleet within their organisation.

FURTHER INFORMATION VISIT

www.ipwea.org.au/FleetMgtWorkshop

For all enquiries please contact Lita Somogyi at IPWEA on (02) 8267 3001 or email admin@ipwea.org.au.
Level 12, 447 Kent St, SYDNEY NSW 2000



Proudly presented by IPWEA
Institute of Public Works Engineering Australia

In association with Uniqco International



1 Day Plant and Vehicle Management Workshop

These workshops have been designed to provide ongoing professional development in plant and vehicle management.

Topics explored in the workshop include:

- **IPWEA Update and Open Forum**
News update, Q & A, Open discussion forum on your local issues.
- **Procurement of Plant & Vehicles**
Process, compliance and opportunities. A presentation relevant to your State with the opportunity for Q&A.
- **Business Case Analysis**
We take you through the process step by step over 2 sessions.
- **From the Manufacturer's Perspective**
Safety & training, plant tender specs and future technology
- **Fleet Management Software**
Why do you need it and what capability needs to be specified
- **Market Update**
Latest information on market trends in light and heavy fleet vehicles

The objectives of the day are to:

- Improve plant & vehicle management practice
- Provide an update on the latest technology in various fields of plant & vehicle management
- Provide professional development and networking

The workshop will provide further professional development and networking in plant & vehicle management best practice building on the material in the IPWEA Plant & Vehicle Management Manual.

It will also provide the opportunity for people involved in plant & vehicle management to network & share their experiences with other participants.

Who Should Attend

Plant & Fleet Managers, Fleet Officers, Works & Parks Supervisors, Workshop Supervisors, Works Engineers, Asset Managers, Procurement Officers - anyone working with plant or fleet within their organisation

Presenters

Ross Moody, IPWEA National Executive Officer

Ross was the editor of the IPWEA's Plant & Vehicle Management Manual and coordinates the Systems Plus program including workshops, training and newsletters.

Grant Andrews, Managing Director, Uniqco International Plant & Vehicle Mgt

Grant is a specialist fleet management consultant who has a focus on best management practice. Grant was the main author of the IPWEA Plant & Vehicle Management Manual and has been involved in delivering the IPWEA Systems Plus program since its inception.

Peter Valkanidis, Government & Industrial Representative

Australia & New Zealand Caterpillar Inc. Peter's main role includes counselling dealers on existing and potential customer issues, forecasting sales strategy planning, support rollout of new or customised product requirements and creating and promoting sales programs for the Governmental and Industrial market segments.

1 Day Plant & Vehicle Management Workshop March 2011

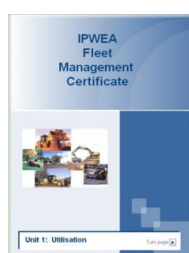
Professional Development Program



PROGRAM

Times	Description	Presenters
9.00 – 10:15 am	<i>Seminar Session 1</i> IPWEA Update and Open Forum Introduction of attendees – role, responsibilities, areas of interest IPWEA Update and open forum discussing your local issues	Ross Moody, IPWEA Executive Officer
10:15 – 10:30 am	<i>Seminar Session 2</i> Market Update The latest information on market trends in light and heavy fleet vehicles	Grant Andrews, Uniqco International
10.30 – 10:45 am	Morning Tea	
10:45 – 11:30 am	<i>Seminar Session 3</i> Tendering & Procurement Why use a Preferred Supply Contract? How to use a Preferred Supply Contract Methodology for assessing quotes / tenders Current Issues in your State	Home State Presenter , LGA (WA, SA,TAS), MAV (Vic), LGP (NSW), Local Buy (QLD)
11:30 – 12:15 pm	<i>Professional Development Session 1</i> Business Case Analysis – Part 1 Financial assessment Whole of Life Costs analysis Contractor costs	Grant Andrews, Uniqco International
12:15 – 1:00 pm	Lunch	
1:00 – 1:45 pm	<i>Professional Development Session 2</i> Business Case Analysis – Part 2 Non Financial assessment Strengths, weaknesses, opportunities & threats Lease V Purchase	Grant Andrews, Uniqco International
1:45 – 2:30 pm	<i>Seminar Session 4</i> From the Manufacturer's perspective Peter Valkanidis addresses issues raised by the IPWEA Systems Plus Panel: Safety & training Local Government tender specifications Emission standards New technology	Peter Valkanidis, Caterpillar Australia & New Zealand
2:30 – 2:45 pm	Afternoon tea	
2:45 – 3:30 pm	<i>Professional Development Session 3</i> Fleet Management Software Interactive workshop session Why do we need it? What are the key elements of any software?	Facilitated by Ross Moody, IPWEA Executive Officer
3:30 – 3:35 pm	Summary and close	Ross Moody, IPWEA Executive Officer

Other Fleet Management Courses Offered by IPWEA...



IPWEA Fleet Management Certificate... *Over 250 people have now enrolled in this course*
Self study. Distance Learning. CD Workbooks. Assessment

"It provides an insight into all aspects of fleet management and allows participants to gain an holistic view of the business and how their role, whether it is in the workshop, administration or purchasing, contributes to the overall effectiveness of that business. I believe this course is of great value to the participant and Council in general, well done."

Steven Colliver, Manager Fleet Management Services, Dubbo City Council

For further information visit www.ipwea.org.au/fleet