

National Board News

June 2011

A newsletter to State Divisions & Foundations on summary outcomes from the IPWEA NATIONAL BOARD MEETING held 24-25 June 2011 in Perth.

1. A National **Board Charter** has been adopted setting out the Board terms of reference and with an explanation of the Board's approach to key corporate governance matters. A Workplan was also adopted for the Board.
2. A **Code of Ethics & Guidelines for Professional Conduct** for IPWEA has been adopted. The document which broadly aligns with the new EA Code and Guidelines will be promoted to the industry and the Divisions for adoption.
3. Formal **Induction & Governance** training will be provided for all new National Board Directors. Existing Directors will have the opportunity to receive Governance training in association with a future Board meeting.
4. The first meeting of the recently established **Audit & Risk Committee** is to be held in Sydney later in 2011.
5. The **Financial Statements** at the end of eleven periods showed the National Office is expected to return an operating surplus of \$9,482 before tax for the 2010/11 FY. The 2011/12 annual budget was adopted and the Board resolved that a 5 year financial plan be prepared.
6. **Capitation fee** has been increased from \$60pp to \$63pp which is the first increase in 3 years.
7. A change to the **Constitution** will be initiated at the Annual General Meeting on 6 October 2011 to provide for 2 Directors from each State Division.
8. The 2010/11 BRW Annual **Business & Professions Survey** shows IPWEA continues to score very highly when benchmarked against 10 other professional associations.
9. The National Engineering Registration Board (NERB) has stepped up moves on behalf of Engineers Australia, Consult Australia, APESMA and IPWEA to achieve **national registration for professional engineers**. Whilst this would initially be for professional engineers, there is a strong understanding that national registration would also be later pursued for engineering technologists and engineering associates.
10. The new IPWEA **website** has been operating well since going live on Thursday 12th May. The next stage is to set up and launch the professional and social networking functionality of the site including a new App.
11. IPWEA National has been engaged by the SA and TAS Divisions to provide full **accounting and membership database services**. Discussions are being held to undertake delivery of accounting and membership database services on behalf of the VIC Division. QLD Division is also using the IPWEA iMIS association management system to manage its membership.
12. Following feedback from the State Divisions on the **membership definitions**, the Board resolved to formally confirm the adoption of national policy for consistent membership grades, definitions and fee levels, voting rights, representation for the purposes of determining number of Directors, and where capitation is paid. Full details will be circulated to the Divisions.
13. The IPWEA National **Strategic Plan** for 2011-14 and Operational Business Plan 2011/1210 were adopted along with 10 Key Strategic Actions for 2011/12. The Plan will be distributed to the State Divisions and placed on the website.



KEY STRATEGIC ACTIONS 10 things to make happen in 2011/12.	STRATEGIC OBJECTIVE addressed
1. Implement a professional and social media strategy to engage and connect members and public works professionals. This includes a new 'mobile app' and developing our Communities of Practice with discussion forums and an online resource library.	Enhance Networks
2. Scope and define Climate Change Initiatives to develop and implement a program of national significance; funding to be sourced through government grants, national foundation or other means	Build Capacity; Provide Leadership
3. Deliver a successful National Conference in Canberra in August 2011.	Enhance Networks
4. Publish new national resources in asset & financial management (IIMM 2011, PN in Stormwater Drainage, and LTFP), and fleet management (P&VMM 2011).	Build Capacity
5. Implement and support nationally consistent approaches in asset & financial management through ACELG and the Local Government Reform Fund.	Build Capacity; Provide Leadership
6. Review publication arrangements for IPWEA's flagship journal <i>Public Works Engineering</i> .	Enhance Networks
7. Support international activities including IFME (Helsinki 2012), developing partnerships in Canada, and the new ISO Standard in Asset Management.	Engage Partners
8. Develop and adopt an IPWEA style guide to build consistency and profile in branding, identity and marketing.	Consistent Branding
9. Implement further Systems Support initiatives including an integrated email marketing suite, and continued opt-in support for State Divisions.	Systems Support
10. Establish a fully functional Risk and Audit Committee of the Board.	Operate Sustainably

14. Statistical comparisons show registrations are on track for the **2011 Canberra National Conference** to attract similar levels of delegates to the past 2 conferences. Assistance from the Divisions in promoting the conference has been greatly appreciated by the Board.
15. Paul di Iulio has been elected Chair and will be joined by fellow Directors David Wiskar and Martyn Glover as members of the **Darwin 2013 Conference Committee**. The Board will hold its June 2012 meeting in Darwin to launch and promote the conference in the NT. It is hoped the conference will provide the catalyst for the establishment of an NT Division of IPWEA.
16. A report on NAMS.AU activities highlighted the work being done in this key focus area.
 - a. The national round of **Local Government Reform Fund**, (LGRF) programs are now in progress in the NT. NSW courses are programmed to commence in October.
 - b. The second series of **Buildings Condition and Performance Assessment** Practice Note 3 courses commenced in Brisbane in May and will be presented around the nation during June and July.
 - c. The National Forum for the proposed **National Assessment Frameworks** was held in May with all state and the commonwealth LG departments and LGAs in attendance.
 - d. The first of the Northern Territory LGRF **Asset Management for Small Rural or Remote Communities** (AM4SRRC) training courses was held in Katherine in May and 2 three-day courses were presented in Canada during June 2011 all with excellent feedback.
 - e. The next meeting of the **Australian Bicycle Council** will be in Sydney on 25/26 July.
 - f. John Comrie has produced the draft practice note for the **Long Term Financial Plan Practice Note** which is still out for review. A training program will support the Practice Note.
 - g. The **Australian Infrastructure Financial Management Guidelines** June 2010 V 1.2 is available for purchase. An associated 2 day training course has been developed and is planned for roll out in October 2011.
 - h. A meeting organised by IPWEA SA for the National **Climate Change** ARF project of the LGA of South Australia and University of South Australia was held in June to further advise on NAM.PLUS tools and how impacts of Climate Change may be integrated.
 - i. A meeting of the NAMS.AU Consultant Supporter Group was held in conjunction with the **NAMS.AU Committee** in May in Melbourne.
 - j. The **Graduate Certificate in Infrastructure Asset Management** course will now be offered at both Certificate and Diploma levels.
 - k. Work is progressing well on the update of the **IIMM** which is at the stage of technical writing/edit and final review prior to printing.
 - l. A Communiqué has recently been released by the Standards Australia Mirror Committee, looking at the development of the proposed **ISO Standards for asset management**. Peter Way will represent IPWEA (and Australian Mirror Committee) at a meeting in Washington
 - m. The next meeting of the **Peak Bodies Group in Asset Management** is to be hosted by the AMC in July and will involve a half day workshop on the ISO Standards for Asset management
 - n. The next **New Zealand Study Tour** will likely be held in 2012 again with the Advanced Asset Management Forum.
 - o. NAMS.AU has requested that suitable marketing resources be developed for **ADAC** that could be used by IPWEA for publicising and promoting ADAC at NAMS.PLUS training workshops and other opportunities.



17.A report on **Systems Plus** activities highlighted the work being done in plant & vehicle management.

- a. Enrolments in the IPWEA **Fleet Management Certificate** stand at 267 with 30% completed.
- b. The third program involving live online delivery of the 1 Day **Fleet Management Certificate training** commenced in May.
- c. The next **professional development** (seminar) series will commence in September 2011. A record 182 people attended the March series.
- d. Renewals are being sought with current **corporate partners** and new proposals prepared for Bizsoft Consulting and Strategix Training Services.
- e. The latest quarterly Systems Plus **newsletter** was released in June.
- f. The major **Manual Update** is in progress.

18.The Board received a report on the **awards** to be presented or recognised at the National Conference.

- g. The National President will invite 2 members of EA to assist in judging the **Public Works Project** of the Year and **Public Works Leader** of the Year
- h. The National Foundation will select the winner of the **Keith H Wood Medal** for outstanding service to local government engineering and IPWEA.
- i. The State Divisions responsible for the **Emeritus Membership** nominations will be invited to submit further information addressing the criteria for the awards so the nominations can be fully considered.
- j. **National Board Directors** who have retired since the 2009 National Conference will be awarded a Certificate of Service.
- k. All the nominated National **Emerging leaders** be presented with a framed certificate at the opening ceremony of the National Conference.

Next National Board Meeting 14-15 October 2011 in Hobart.

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