

# Registration Form

This form is a TAX INVOICE. Please print clearly.

Participant Name: \_\_\_\_\_

Position: \_\_\_\_\_

Organisation: \_\_\_\_\_

Contact phone: \_\_\_\_\_

Contact email: \_\_\_\_\_

IPWEA Member \$250.00\*

Non-member \$300.00\*

\* Prices GST inclusive

Dietary Needs: .....

## Method of Payment

Cheque (made payable to IPWEA Victoria Division)

Purchase Order (invoice will be posted)

Direct Deposit (Acc: IPWEA Victoria Division, CBA BSB 063 633 Acc No 1014 5355)

Credit Card    MasterCard    Visa

Name on Card: \_\_\_\_\_

Card No: \_\_\_\_\_ Exp Date: \_\_\_\_\_ / \_\_\_\_\_

Signature: \_\_\_\_\_

RSVP by Friday 21<sup>st</sup> February 2014

IPWEA may send registered delegates information about upcoming events.

Please tick here  if you do NOT want to receive information on future events.

Please post completed form to:  
IPWEA vic, PO Box 115  
Oakleigh South, Vic 3167  
Or fax: (03) 8376 6360  
Or email: vic@ipwea.org.au  
Enquiries: ph 0419 105 788  
[www.ipwea.org.au/vic](http://www.ipwea.org.au/vic)

## IPWEA vic Seminar



## Facilities Management of Community Facilities

**Date:** Wednesday 26<sup>th</sup> February 2014

**Time:** 9:00 till 4:30 including lunch

**Where:** Manningham Function Centre,  
699 Doncaster Road, Doncaster

### Who Should Attend:

Facilities Managers, Asset Managers, Environmental Officers,  
Building Maintenance Officers.

Supported by:



Victoria

Organised by:

MECC  
CONSULTING PTY LTD

# Seminar

8:30 – 9:00	<b>Registration</b>
9:00 – 9:10	<b>Welcome</b> <i>IPWEAvic President</i>
9:10 – 9:40	<b>Opening Address</b> <i>Steve Lyons, CEO &amp; Managing Director SPM Assets</i> <b>Think Long Term: Maintaining Asset Value</b> <ul style="list-style-type: none"> <li>Challenges to planning beyond 1 year</li> <li>Developing thinking from short term to long term</li> <li>Processes to make this easier</li> </ul>
9:40 – 10:15	<b>Holistic Planning of Community Facilities</b> <i>Jonathan Merrett, Facilities 7 Building Asset planner City of Greater Dandenong</i> <ul style="list-style-type: none"> <li>Integrated and holistic planning for facilities</li> <li>Involving end users in the planning and design phase</li> </ul>
10:15 – 10:30	<b>Morning Tea</b>
10:30 – 11:00	<b>Contract Management</b> <i>Sam Furphy, Executive Chairman Urban Maintenance Systems Pty Ltd</i> <ul style="list-style-type: none"> <li>Contract Management</li> <li>Public Private Partnerships</li> </ul>
11:00 – 11:30	<b>CASE STUDY:</b> <b>Lessons to be learnt from the private sector</b> <i>Jeromias D’Costa, Managing Director Focused Facilities Management</i> <ul style="list-style-type: none"> <li>Managing building assets and maintenance</li> </ul>
11:30 – 12:00	<b>Asset &amp; Facilities Registers</b> <i>Richard Braham, Asset Management &amp; Capital Works Co-Ordinator Manningham City Council</i> <ul style="list-style-type: none"> <li>The importance of up-to-date Asset Registers</li> <li>How Asset registers are created and maintained</li> </ul>

# Program

12:00 – 1:00	<b>Lunch</b>
1:00 – 2:15	<b>PANEL PRESENTATION &amp; DISCUSSION:</b> <b>Existing Building Green Retrofitting</b> The panel to consist of speakers from a number of council organisations to discuss issues including: the individual Council’s achievements and the issues and challenges they faced. Presenters include: <i>Simon Thomas, General Manager City Works City of Stonnington Rohan Prathapasinghe, Coordinator Building Projects City of Whitehorse</i>
2:15 – 2:45	<b>Approach to Facilities Management</b> <i>Mike George, Team leader Projects – Facilities Management, City of Whittlesea</i> <ul style="list-style-type: none"> <li>Issues and challenges regarding Council’s approach to facilities management of their building assets, changing from 1 year asset management planning to 5 year plan</li> </ul>
2:45 – 3:15	<b>CASE STUDY:</b> <b>Leisure Centre Retrofitting &amp; Redeveloping</b> <i>Hugh Butcher, Greenhouse Programs Leader Yarra City Council</i> <ul style="list-style-type: none"> <li>Yarra City Council’s experiences of retrofitting and redeveloping three different leisure centres, 2 indoor and 1 outdoor, and their environmental performance</li> </ul>
3:15 – 3:30	<b>Conference Summary</b> <i>IPWEAvic President</i>
3:30 – 4:30	<b>Networking &amp; Afternoon Tea</b>